

RESOLUTION NO. 78-2026

Introduced by Joel Hagy

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION (OPWC) PROGRAM YEAR 41 FOR A GRANT AND/OR LOAN RELATING TO THE LINCOLN & WASHINGTON AVENUES WATERMAIN REPLACEMENT PROJECT IN THE AGGREGATE AMOUNT OF SIX HUNDRED THOUSAND AND XX/100 DOLLARS (\$600,000.00); AND FURTHER AUTHORIZING THE CITY MANAGER TO ACCEPT SAID GRANT AND/OR LOAN AWARD IN AN AGGREGATE AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND AND 00/100 DOLLARS (\$600,000.00), SHOULD THE APPLICATION BE SUCCESSFUL.

WHEREAS, the City of Huron desires to seek grant/loan funding from the Ohio Public Works Commission (OPWC), Program Year 41 to partially subsidize the Lincoln & Washington Avenue Watermain Replacement Project (referred to as the "Project"); and

WHEREAS, the Projects meets basic eligibility requirements for project funding as it has a direct relationship to water supply capital infrastructure; and

WHEREAS, the City of Huron has the authority to apply for financial assistance and to administer the amounts received from OPWC; and

WHEREAS, the City of Huron must direct and authorize the City Manager, Stuart Hamilton, to act as the Authorized Representative for the application and project, if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON AS FOLLOWS:

SECTION 1. That the Council of the City of Huron authorizes and directs the City Manager to submit a grant application through the Ohio Public Works Commission (OPWC) Program Year 41 to become eligible for potential grant and/or loan funding assistance relating to the Lincoln & Washington Avenues Watermain Replacement Project in the aggregate amount of Six Hundred Thousand and xx/100 Dollars (\$600,000.00). A copy of the financial assistance application materials is attached hereto as Exhibit "A."

SECTION 2. That if grant and/or loan funds are awarded, authorization is given to the City Manager to execute any agreement(s) with OPWC to be eligible for funding under the program, and to accept the grant and/or loan award of up Six Hundred Thousand and xx/100 Dollars (\$600,000.00)

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of this Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22 of the Revised Code

SECTION 4. That this Resolution shall go into effect and be in full force and effect immediately upon its passage.



Monty Tapp, Mayor

ATTEST: 

Clerk of Council

ADOPTED: 08 SEP 2026



State of Ohio
Public Works Commission
Application for Financial Assistance

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: City of Huron Subdivision Code: 043-37016

District Number: 5 County: Erie Date: 08/31/2026

Contact: Stuart Hamilton, City Manager Phone: (419) 433-5000
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)

Email: stuart.hamilton@huronohio.us FAX: _____

Project

Project Name: Lincoln Avenue and Washington Avenue Improvements Zip Code: 44839

Subdivision Type	Project Type	Funding Request Summary
(Select one)	(Select single largest component by \$)	(Automatically populates from page 2)
☐ 1. County	☒ 1. Road	Total Project Cost: <u>1,440,000</u> .00
☒ 2. City	☐ 2. Bridge/Culvert	1. Grant: <u>400,000</u> .00
☐ 3. Township	☐ 3. Water Supply	2. Loan: <u>200,000</u> .00
☐ 4. Village	☐ 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0</u> .00
☐ 5. Water (6119 Water District)	☐ 5. Solid Waste	Funding Requested: <u>600,000</u> .00
	☐ 6. Stormwater	

District Recommendation (To be completed by the District Committee)

Funding Type Requested	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
(Select one)	RLP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
☐ State Capital Improvement Program	Grant:	Amount: _____ .00
☐ Local Transportation Improvement Program	LTIP:	Amount: _____ .00
☐ Revolving Loan Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
☐ Small Government Program		
District SG Priority: _____		

For OPWC Use Only

STATUS	Grant Amount: _____ .00	Loan Type: ☐ SCIP ☐ RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
_____	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs

1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

1.1 Project Estimated Costs

Engineering Services

Preliminary Design:	<u>32,300</u>	.00	
Final Design:	<u>52,900</u>	.00	
Construction Administration:	<u>88,300</u>	.00	
Total Engineering Services:	a.) <u>173,500</u>	.00	<u>15</u> %
Right of Way:	b.) _____	.00	
Construction:	c.) <u>1,150,000</u>	.00	
Materials Purchased Directly:	d.) _____	.00	
Permits, Advertising, Legal:	e.) <u>1,500</u>	.00	
Construction Contingencies:	f.) <u>115,000</u>	.00	<u>10</u> %
Total Estimated Costs:	g.) <u>1,440,000</u>	.00	

1.2 Project Financial Resources

Local Resources

Local In-Kind or Force Account:	a.) _____	.00	
Local Revenues:	b.) <u>840,000</u>	.00	
Other Public Revenues:	c.) _____	.00	
ODOT / FHWA PID: _____	d.) _____	.00	
USDA Rural Development:	e.) _____	.00	
OEPA / OWDA:	f.) _____	.00	
CDBG:	g.) _____	.00	
☐ County Entitlement or Community Dev. "Formula"			
☐ Department of Development			
Other: _____	h.) _____	.00	
Subtotal Local Resources:	i.) <u>840,000</u>	.00	<u>58</u> %

OPWC Funds (Check all requested and enter Amount)

Grant: <u>67</u> % of OPWC Funds	j.) <u>400,000</u>	.00	
Loan: <u>33</u> % of OPWC Funds	k.) <u>200,000</u>	.00	
Loan Assistance / Credit Enhancement:	l.) <u>0</u>	.00	
Subtotal OPWC Funds:	m.) <u>600,000</u>	.00	<u>42</u> %
Total Financial Resources:	n.) <u>1,440,000</u>	.00	<u>100</u> %

1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>1,440,000</u> .00	<u>100</u> %
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %
2.3 Total Project:	<u>1,440,000</u> .00	<u>100</u> %

A Farmland
Preservation letter
is required for any
impact to farmland

3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>07/01/2027</u>	End Date: <u>03/01/2028</u>
3.2 Bid Advertisement and Award	Begin Date: <u>05/01/2028</u>	End Date: <u>07/01/2028</u>
3.3 Construction	Begin Date: <u>08/01/2028</u>	End Date: <u>08/01/2028</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects.
Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: _____ Years Age: 1953 (Year built or year of last major improvement)

Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.

4.2 User Information

Road or Bridge: Current ADT _____ Year _____ Projected ADT _____ Year _____

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate Current \$ _____ Proposed \$ _____

Number of households served: _____

Residential Wastewater Rate Current \$ _____ Proposed \$ _____

Number of households served: _____

Stormwater: Number of households served: _____

4.3 Project Description

- A: **SPECIFIC LOCATION** (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

The proposed project is located on southeast side of town along Lincoln Avenue and Washington Avenue.

- B: **PROJECT COMPONENTS** (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

Two important residential streets serving local neighborhoods, emergency services, utility corridors, and community traffic. The project will address deteriorated pavement conditions, aging water distribution infrastructure, and drainage deficiencies that have contributed to increased maintenance costs, reduced roadway serviceability, and a growing risk of infrastructure failure. The proposed project includes a comprehensive reconstruction effort encompassing water system replacement, stormwater drainage improvements, pavement rehabilitation, and concrete curb replacement. Construction activities will begin with clearing and grubbing and removal of deteriorated infrastructure, including approximately 4,200 linear feet of existing curb and ten obsolete catch basins. Excavation and grading operations will prepare the corridor for utility and roadway improvements.

- C: **PHYSICAL DIMENSIONS** (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

5200 FT 6" Base Pipe Underdrains
10 EA Catch Basin/Curb Inlet
1200 SY Full Depth Repair
300 CY 1.5" Asphalt Concrete Surface Course Type 1
300 CY 1.5" Asphalt Concrete Intermediate Course Type 2
850 SY Non-Reinforced Concrete Pavement
5200 FT Concrete Curb/Curb and Gutter
2680 FT 8" Water Main and Fittings
57 EA 1" Copper Service Branch

5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

5.1 Chief Executive Officer (Person authorized in legislation to sign project agreements)

Name: Stuart Hamilton
Title: City Manager
Address: 417 Main Street

City: Huron State: OH Zip: 44839
Phone: (419) 433-5000
FAX:
E-Mail: stuart.hamilton@huronohio.us

5.2 Chief Financial Officer (Can not also serve as CEO)

Name: Isaac Phillips
Title: Finance Director
Address: 417 Main Street

City: Huron State: OH Zip: 44839
Phone: (419) 433-5000
FAX:
E-Mail: isaac.phillips@huronohio.us

5.3 Project Manager

Name: Stuart Hamilton
Title: City Manager
Address: 417 Main Street

City: Huron State: OH Zip: 44839
Phone: (419) 433-5000
FAX:
E-Mail: stuart.hamilton@huronohio.us

6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- ☒ A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- ☒ A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- ☒ A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- ☐ A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- ☐ Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- ☐ Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- ☒ Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.

Stuart Hamilton, City Manager

Certifying Representative (Printed form, Type or Print Name and Title)

Original Signature / Date Signed

ARCHITECTS. ENGINEERS. PLANNERS.



Client: City of Huron, Ohio

Project: Lincoln and Washington Avenue Improvements

Date: 8/24/2026

ITEM	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
ROADWAY					
201	CLEARING AND GRUBBING	1	LS	\$ 5,000.00	\$ 5,000.00
202	CURB REMOVED	4200	FOOT	\$ 5.00	\$ 21,000.00
202	CATCH BASIN REMOVED	10	EACH	\$ 1,000.00	\$ 10,000.00
203	EXCAVATION (12" AVERAGE)	460	CU YD	\$ 20.00	\$ 9,200.00
204	SUBGRADE COMPACTION	1400	SQ YD	\$ 2.00	\$ 2,800.00
EROSION CONTROL					
653	TOPSOIL FURNISHED AND PLACED	500	CU YD	\$ 60.00	\$ 30,000.00
659	SEEDING AND MULCHING	1	LS	\$ 5,000.00	\$ 5,000.00
SPECIAL	INLET PROTECTION	10	EACH	\$ 200.00	\$ 2,000.00
DRAINAGE					
605	6" BASE PIPE UNDERDRAINS	5200	FOOT	\$ 10.00	\$ 52,000.00
611	CATCH BASIN/CURB INLET	10	EACH	\$ 2,500.00	\$ 25,000.00
PAVEMENT					
254	3" PAVEMENT PLANING, ASPHALT CONCRETE	5800	SQ YD	\$ 3.00	\$ 17,400.00
253	PAVEMENT REPAIR, AS PER PLAN	300	SQ YD	\$ 50.00	\$ 15,000.00
255	FULL DEPTH REPAIR, MISC.: WATER MAIN TRENCH REPAIR, AS PER PLAN	1200	SQ YD	\$ 60.00	\$ 72,000.00
301	4" ASPHALT CONCRETE BASE, PG64-22, (449)	150	CU YD	\$ 160.00	\$ 24,000.00
304	6" AGGREGATE BASE	230	CU YD	\$ 60.00	\$ 13,800.00
407	TACK COAT, INTERMEDIATE COURSE (APPLIED @ 0.08 GAL/SQ YD)	600	GAL	\$ 4.00	\$ 2,400.00
407	TACK COAT, SURFACE COURSE (APPLIED @ 0.05 GAL/SQ YD)	400	GAL	\$ 4.00	\$ 1,600.00
441	1.5" ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (448), PG64-22	300	CU YD	\$ 220.00	\$ 66,000.00
441	1.5" ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, (448)	300	CU YD	\$ 200.00	\$ 60,000.00
452	NON-REINFORCED CONCRETE PAVEMENT, MISC.: 6" CONCRETE DRIVE APRON	850	SQ YD	\$ 80.00	\$ 68,000.00
609	CONCRETE CURB/CURB AND GUTTER	5200	FOOT	\$ 20.00	\$ 104,000.00
WATER WORKS					
638	8" WATER MAIN AND FITTINGS	2680	FOOT	\$ 125.00	\$ 335,000.00
638	GATE VALVE AND VALVE BOX	5	EACH	\$ 3,000.00	\$ 15,000.00
638	TAPPING SLEEVE, VALVE AND VALVE BOX	2	EACH	\$ 7,500.00	\$ 15,000.00
638	1" COPPER SERVICE BRANCH	57	EACH	\$ 1,250.00	\$ 71,250.00
638	6" FIRE HYDRANT	5	EACH	\$ 8,500.00	\$ 42,500.00
638	FIRE HYDRANT REMOVED AND DISPOSED	5	EACH	\$ 600.00	\$ 3,000.00
638	ABANDON EXISTING WATER MAIN	1	LS	\$ 4,000.00	\$ 4,000.00
CONTINGENCY ITEMS (FOR USE AS DIRECTED BY THE CPE)					
204	EXCAVATION OF SUBGRADE	60	CU YD	\$ 30.00	\$ 1,800.00
204	GRANULAR MATERIAL, TYPE C	60	CU YD	\$ 50.00	\$ 3,000.00

ARCHITECTS. ENGINEERS. PLANNERS.



Client: City of Huron, Ohio

Project: Lincoln and Washington Avenue Improvements

Date: 8/24/2026

ITEM	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
INCIDENTALS					
614	MAINTAINING TRAFFIC	1	LS	\$ 10,000.00	\$ 10,000.00
623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	1	LS	\$ 15,000.00	\$ 15,000.00
624	MOBILIZATION	1	LS	\$ 20,000.00	\$ 20,000.00
SPECIAL	PROJECT BONDING	1	LS	\$ 7,000.00	\$ 7,000.00
SPECIAL	PROJECT VIDEO	1	LS	\$ 1,250.00	\$ 1,250.00

ENGINEERS ESTIMATE = \$ 1,150,000.00

10% CONTINGENCIES = \$ 115,000.00

CONSTRUCTION TOTAL = \$ 1,265,000.00

BASIC ENGINEERING SERVICES

TOPOGRAPHIC SURVEY \$ 21,100.00

PRELIMINARY DESIGN \$ 11,200.00

FINAL DESIGN \$ 44,800.00

BIDDING \$ 8,100.00

ENGINEERING DURING CONSTRUCTION \$ 11,900.00

CONSTRUCTION OBSERVATION \$ 59,800.00

ADVERTISING \$ 1,500.00

CONSTRUCTION AND MATERIAL TESTING \$ 16,600.00

CONSTRUCTION SERVICES

PROJECT TOTAL = \$ 1,440,000.00

CITY OF HURON

Lincoln Avenue and Washington Avenue Improvements

The City of Huron proposes improvements along Lincoln Avenue and Washington Avenue, two important residential streets serving local neighborhoods, emergency services, utility corridors, and community traffic. The project will address deteriorated pavement conditions, aging water distribution infrastructure, and drainage deficiencies that have contributed to increased maintenance costs, reduced roadway serviceability, and a growing risk of infrastructure failure.

The proposed project includes a comprehensive reconstruction effort encompassing water system replacement, stormwater drainage improvements, pavement rehabilitation, and concrete curb replacement. Construction activities will begin with clearing and grubbing and removal of deteriorated infrastructure, including approximately 4,200 linear feet of existing curb and ten obsolete catch basins. Excavation and grading operations will prepare the corridor for utility and roadway improvements.

To improve stormwater management and extend pavement life, the project will install approximately 5,200 linear feet of 6-inch pavement underdrains and construct ten new catch basin and curb inlet structures. These improvements will reduce groundwater infiltration within the roadway section, improve stormwater collection, and minimize pavement deterioration caused by trapped moisture and inadequate drainage.

A major component of the project consists of replacing aging water distribution facilities that have reached the end of their useful life. Improvements include installation of approximately 2,680 linear feet of new 8-inch water main, replacement of 57 residential water service connections, installation of five gate valves and valve boxes, two tapping sleeve assemblies, and five new fire hydrants. Existing hydrants and the aging water main will be removed or abandoned. These upgrades will improve water system reliability, reduce the likelihood of water main failures, enhance fire protection capabilities, and provide dependable service to residents and businesses.

Roadway improvements will include pavement planing of approximately 5,800 square yards of asphalt pavement, subgrade compaction, localized pavement repairs, and 1,200 square yards of full-depth pavement reconstruction where structural failure has occurred. New aggregate base material, asphalt base course, intermediate course, and surface course will be installed to restore the roadway's structural integrity and extend its useful life.

Concrete improvements include construction of approximately 5,200 linear feet of new curb and curb and gutter, replacement of concrete drive aprons, and installation of 850 square yards of non-reinforced concrete pavement. These improvements will enhance drainage

efficiency, improve roadway delineation, and provide a safer and more durable transportation facility.

Upon completion, the project will provide significant public benefits, including improved roadway safety, enhanced stormwater management, increased reliability of the municipal water system, reduced maintenance and emergency repair costs, and improved fire protection for surrounding neighborhoods. The improvements will preserve critical public infrastructure, support long-term community sustainability, and ensure safe and reliable service for residents, businesses, and emergency responders throughout the City of Huron.



DATE: June 29, 2015_____

FOR IMMEDIATE RELEASE:

BOIL ALERT

The Huron Water Dept. has depressurized the waterline(s) on Washington Ave. to make an emergency repair to the watermain. Now that water pressure has been restored, the following residences are advised to boil the water for one full minute prior to consumption. _____through _____ **Washington Ave.**

If you received this notice on your front door you are affected.

The boil alert will remain in affect until further notified. You will be advised in writing when the boil alert is lifted. If you have any questions please contact me at 433-9502.

Jason Gibboney
Water Superintendent



DATE: 2/4/2026

FOR IMMEDIATE RELEASE:

BOIL ALERT

The Huron Water Department has depressurized the waterline on

WASHINGTON AVE & LINCOLN AVE

to make an emergency repair to the water main. Once the water pressure has been restored, the following addresses are advised to boil water for one full minute prior to consumption:

528-541 Washington Ave. & 524-810 Lincoln Ave.

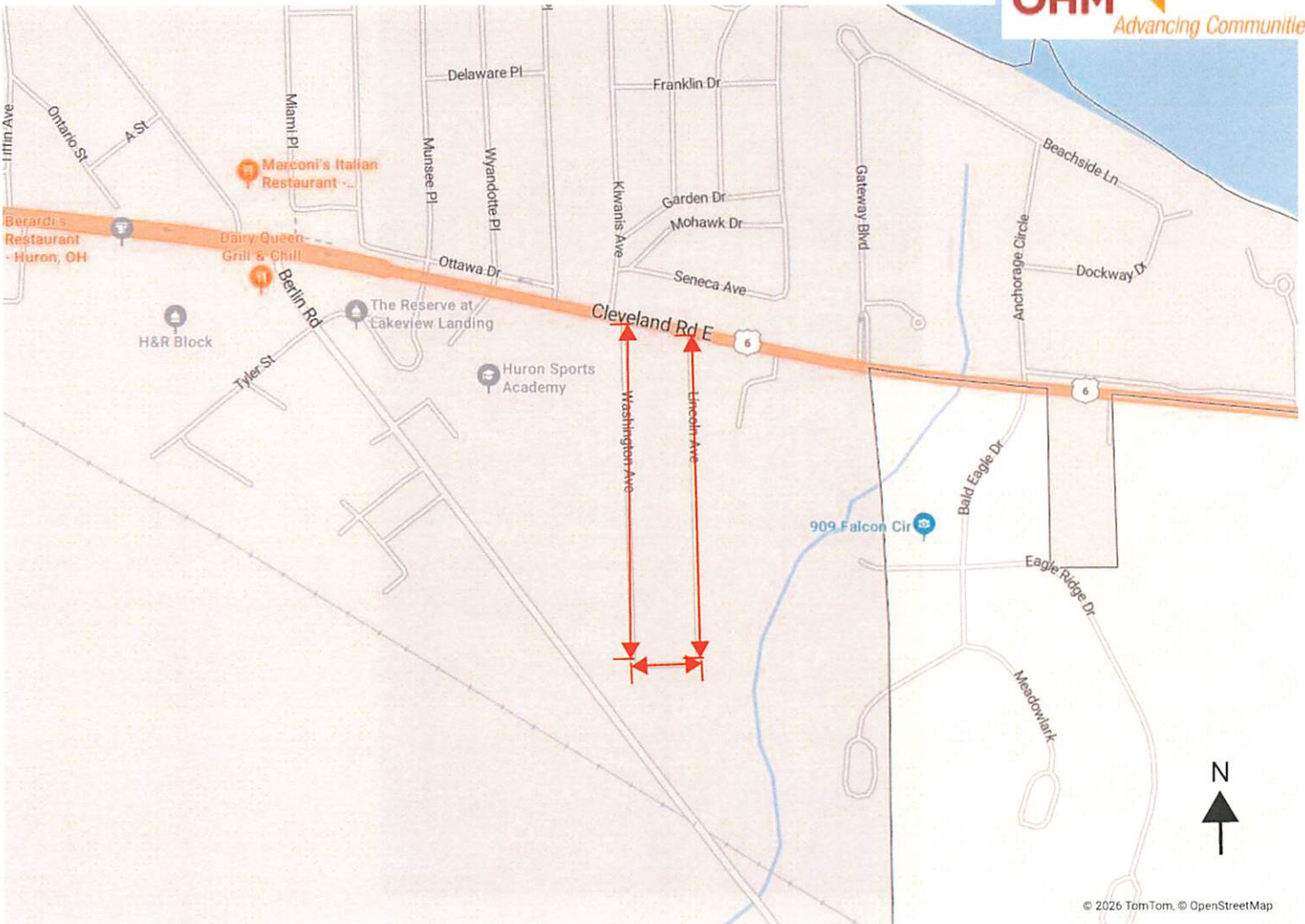
If you received this notice on your front door, you are affected.

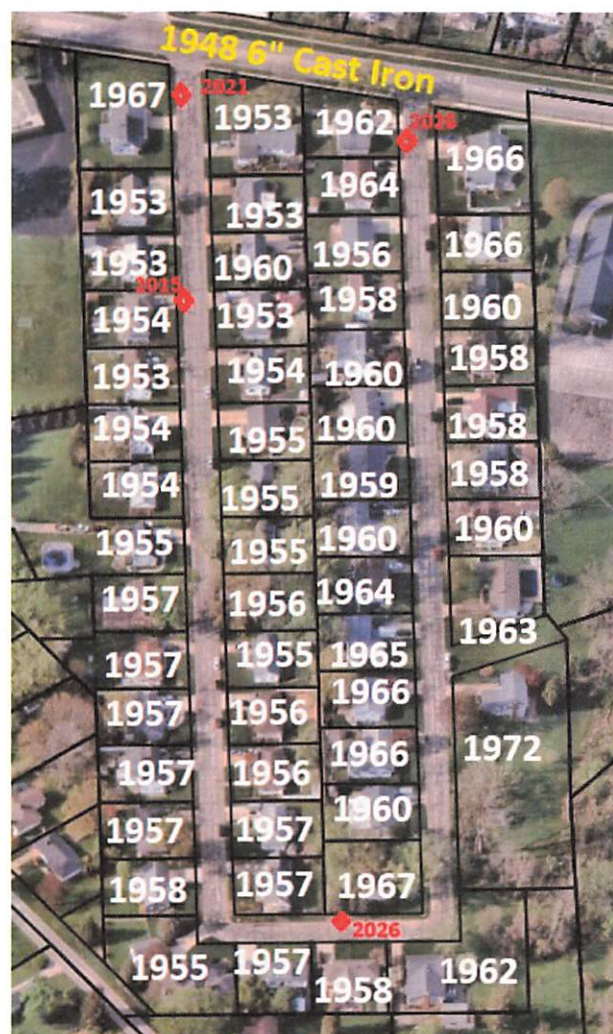
The boil alert will remain in affect until further notice. You will be advised in writing when the boil alert has been lifted. If you have any questions, please contact the Water Superintendent at 419-433-9502.

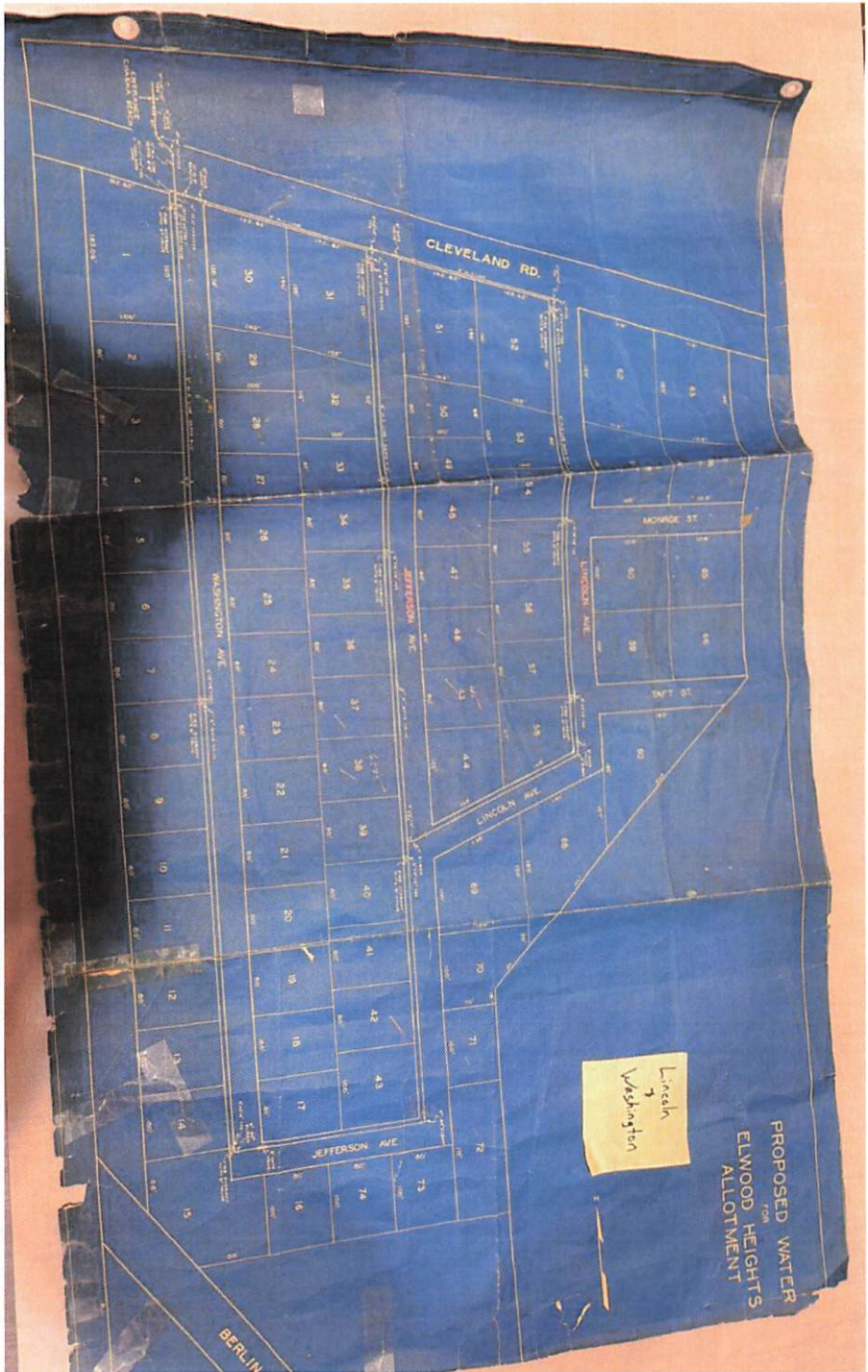
Jack Evans
Water Superintendent
City of Huron
500 Cleveland Road W.
Huron, OH 44839
PH: 419-433-9502

City of Huron
Lincoln Avenue and Washington Avenue Improvements

Project Location Map



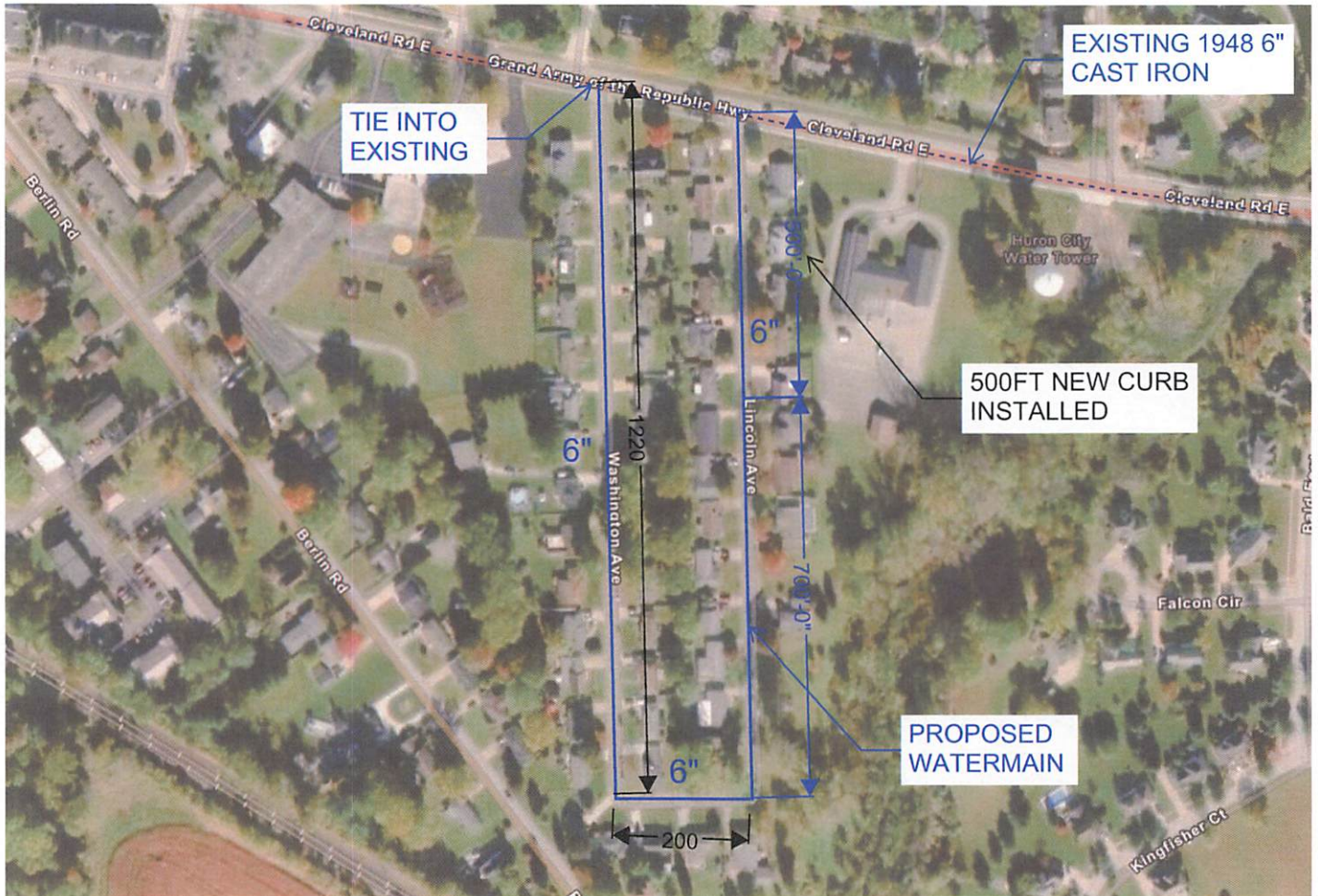


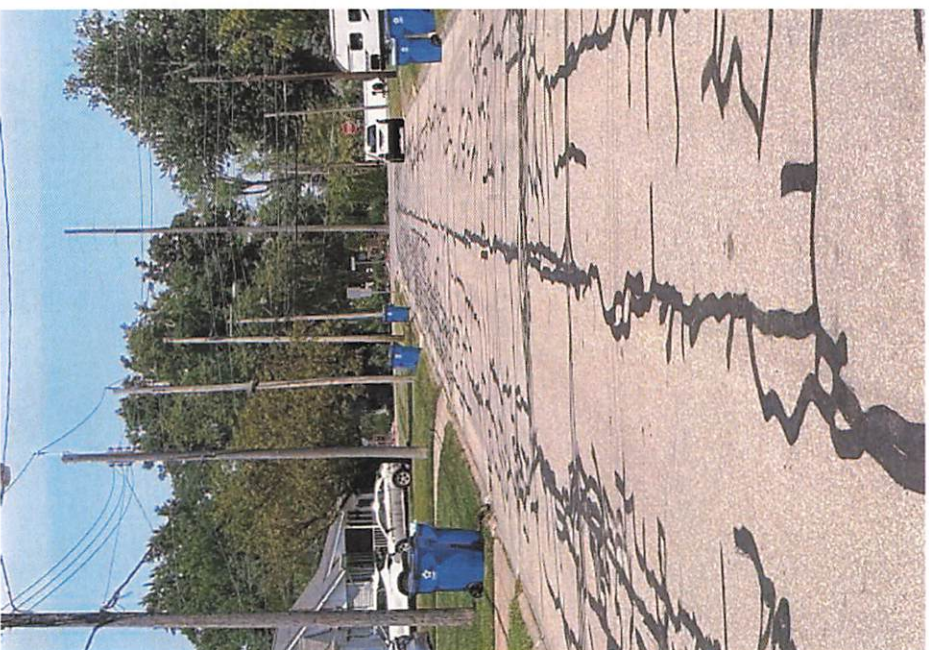
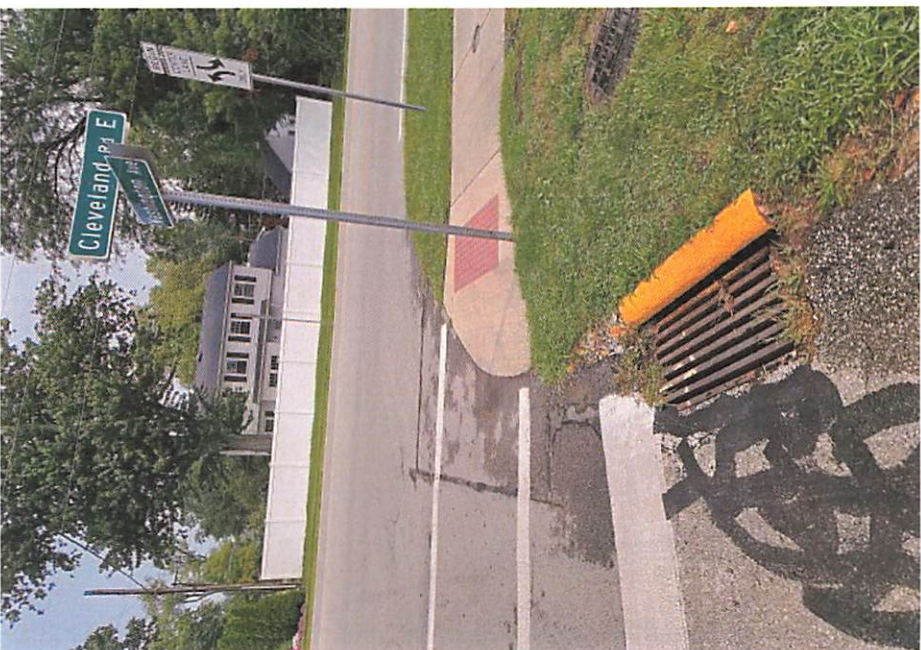


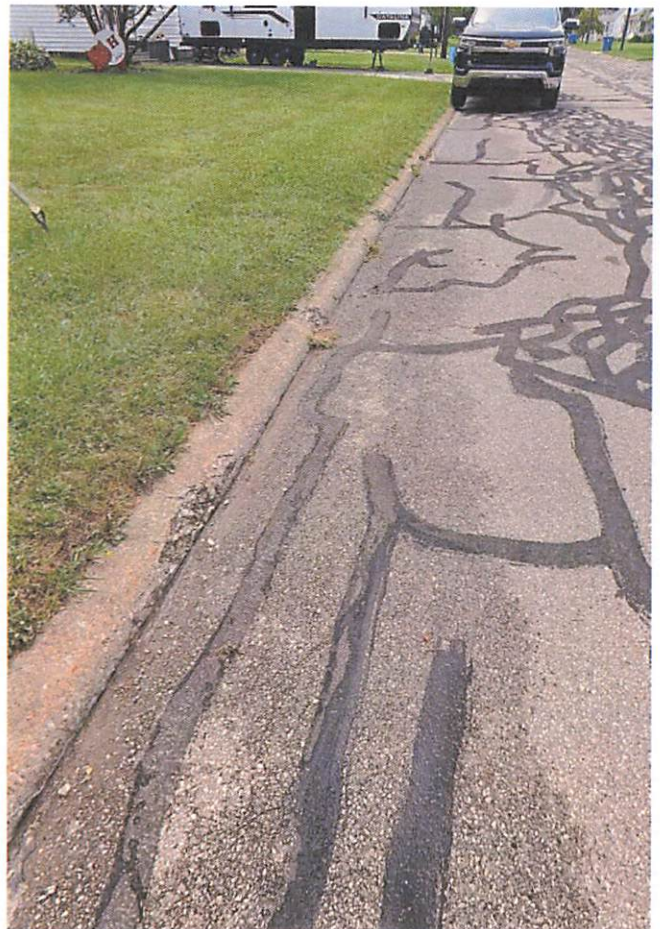
PROPOSED WATER
FOR
ELWOOD HEIGHTS
ALLOTMENT

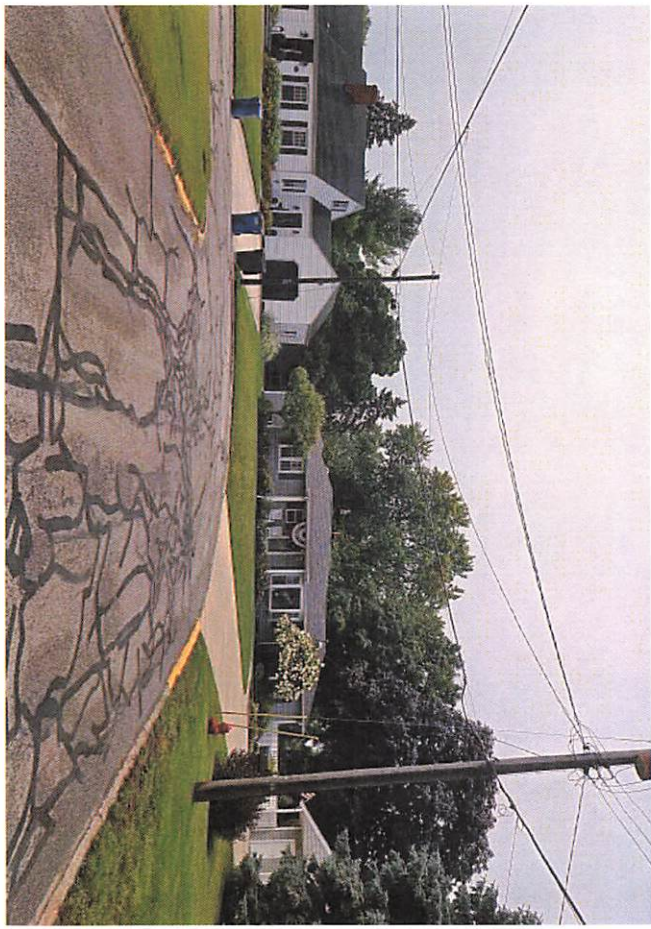
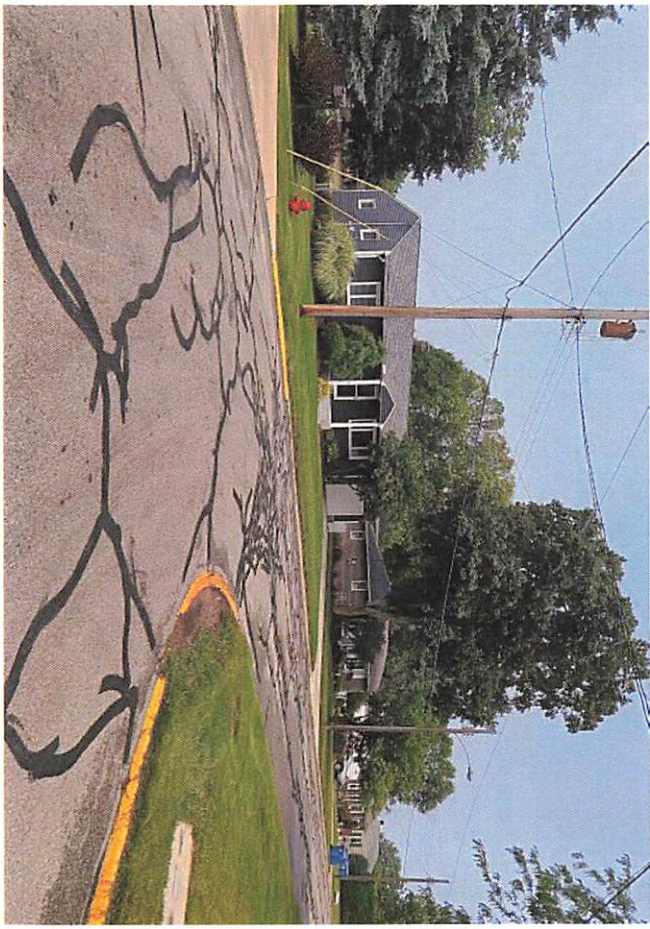
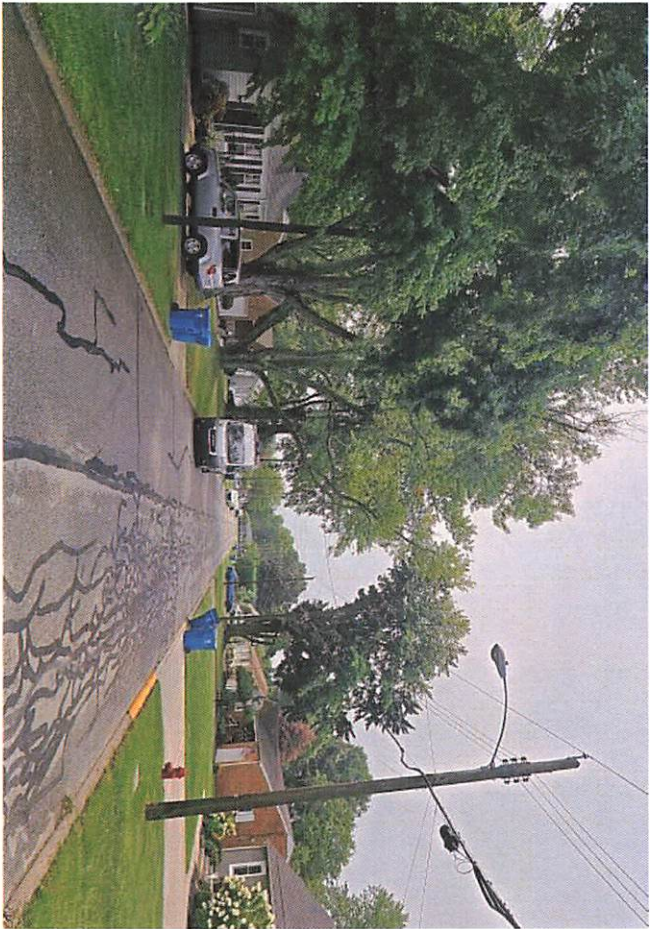
Loseh
Washington

IMPROVEMENT PLAN

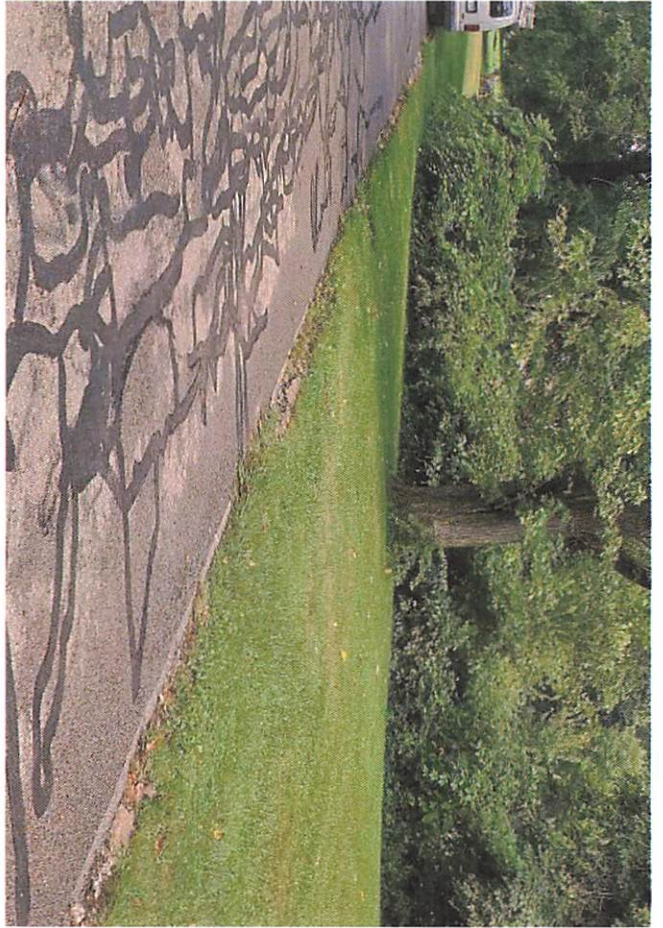
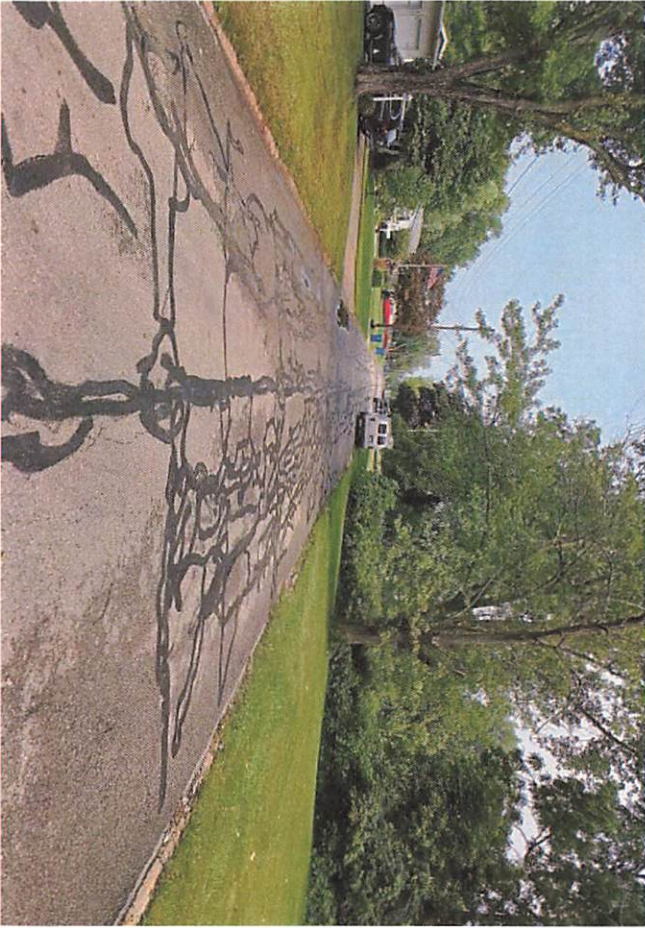


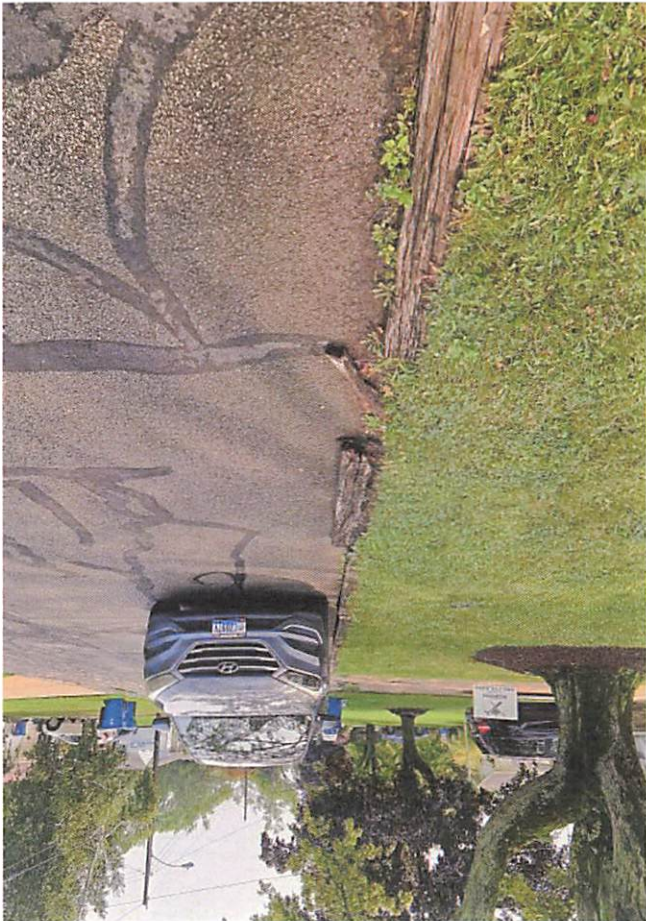
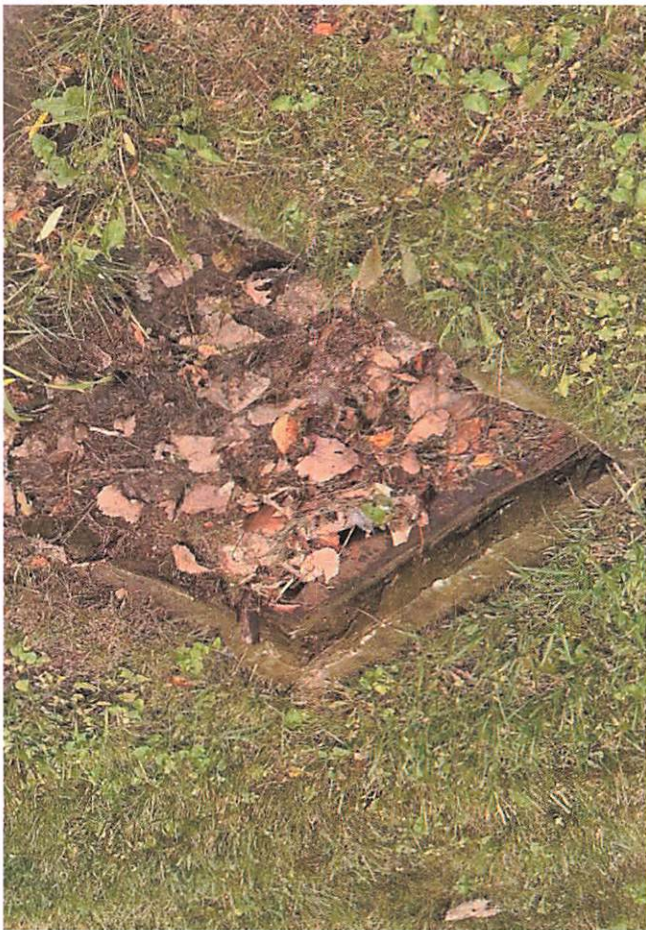




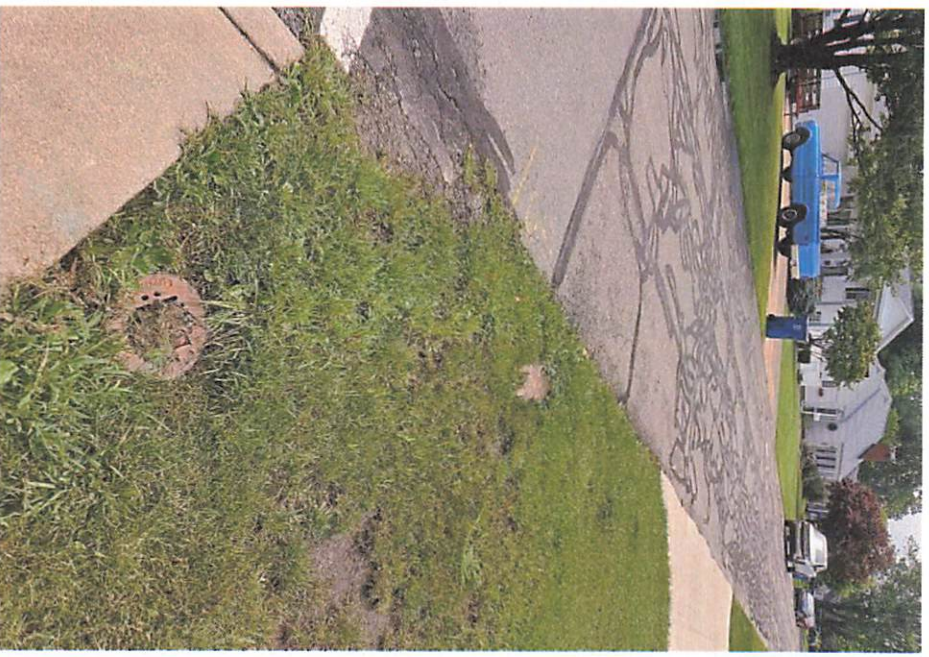














District 5																
Capital Improvement Project																
Priority Rating Sheet, FY28/PY41																
Revised 04/14/2026																
COUNTY: Erie										PROJECT NUMBER:						
PROJECT: Huron Lincoln Avenue and Washington Avenue Improvements										EST. COST: 1,440,000						
No.	"A" WEIGHT FACTOR	CRITERIA TO BE CONSIDERED	"B" PRIORITY FACTORS					"A"x"B"	PRIORITY FACTORS						No.	
			0	2	4	6	8	10		0	2	4	6	8	10	
1	1	(REPAIR OR REPLACE) vs. (NEW OR EXPANSION)							10	0%+ Repair or Replacement	20%+ Repair or Replacement	40%+ Repair or Replacement	60%+ Repair or Replacement	80%+ Repair or Replacement	100%+ Repair or Replacement	1
2A	1	EXISTING PHYSICAL CONDITION Please refer to Criteria #2 of the Round 41 Scoring Methodology. Must submit substantiating documentation. (100% New or Expansion - 0 Points)							10	Excellent	Good	Fair	Fading	Poor	Failing	2A
2B	1	AGE							5	Type	0	1	2	3	4	5
										Road	0-4 Yrs	5-8 Yrs	9-12 Yrs	13-16 Yrs	17-20 Yrs	20+ Yrs
										Wastewater	0-6 Yrs	7-12 Yrs	13-18 Yrs	19-24 Yrs	25-30 Yrs	30+ Yrs
										Bridge/Culvert, Sanitary Sewer, Water Supply, Storm Water, Solid Waste	0-10 Yrs	11-20 Yrs	21-30 Yrs	31-40 Yrs	41-50 Yrs	50+ Yrs
3	2	PUBLIC HEALTH AND/OR SAFETY CONCERNS Submittals without supporting documentation will receive 0 points for this question.							12	No Impact	Minimal	Moderate	Major	Critical	Extremely Critical	3
4	2	LOCAL MATCHING FUNDS Percentage of Local Share (Local funds are funds derived from the applicant budget or a loan to be paid back through the applicant budget, assessments, rates or tax revenues)*							20	0%	10%	20%	30%	40%	50%	4
5	1	OTHER FUNDING (Excluding Issue II Funds) (Grants and other revenues not contributed or collected through taxes by the applicant; including Gifts, Contributions, etc. - must submit copy of award or status letter.)							0	0%	10%	20%	30%	40%	50%	5
6		OPIWC GRANT AND LOAN FUNDS REQUESTED Please refer to Criteria #6 of the Methodology for Classification.														6
	2	LTIP Grant	-9	-8	0	8	9	10		-9	-8	0	8	9	10	6
										\$500,001 or more	\$400,001 to \$500,000	\$275,001 to \$400,000	\$200,001 to \$275,000	\$150,001 to \$200,000	\$150,000 or less	
	2	SCIP Grant or Loan Only	-9	-8	0	8	9	10		\$600,001 or more	\$500,001 to \$600,000	\$400,001 to \$500,000	\$325,001 to \$400,000	\$175,001 to \$325,000	\$175,000 or less	6
	2	SCIP Grant/Loan Combination	-9	-8	0	8	9	10		\$925,001 or more	\$750,001 to \$925,000	\$600,001 to \$750,000	\$487,501 to \$600,000	\$262,501 to \$487,500	\$262,500 or less	6
When scoring a project that is only grant or only loan, Please use the chart labeled "Grant or Loan Only". When scoring a grant/loan combination, score the project for the grant in the first chart, then use the second chart labeled "Grant/Loan Combination" to score the total (grant and loan combined). Use the lower of the two as the score.																
7	1	JOB CREATION/RETENTION Indicate full time equivalent jobs, include supporting documentation in the form of a commitment letter from business or third party entity.							0	0-6 Jobs	7-14 Jobs	15-24 Jobs	25+ Jobs			7
8	1	BENEFIT TO EXISTING USERS (households or traffic counts) Equivalent dwelling unit direct connections. Traffic Counts within three years with certified documentation, etc.							0	0 - 99 Users	100 - 349 Users	350 - 499 Users	500 - 749 Users	750 - 1000 Users	1000+ Users	8
9	1	ECONOMIC DISTRESS MHI as a percentage of the District Median MHI							0	100%+	80%-100%	Less Than 80%				9
10	1	READINESS TO PROCEED							1	Plans Not Begun Yet	Preliminary Engineering Complete	Final Design Complete				10
11		SUBTOTAL RANKING POINTS (MAX. = 115)							74	Other Info. Does this project have a significant impact on productive farmland? YES NO X Attach impact statement if yes. Is the Applicant ready to proceed to bids after State Approval within 6 months? YES X NO						
12		COUNTY SUBCOMMITTEE PRIORITY POINTS (25-20-15)														
13A		DISCRETIONARY POINTS (BY DISTRICT ONLY) (MAX.=1)								District Discretionary Point may be awarded to projects that demonstrate significant Area-wide, County, or Community Impact. Include documentation in support the claim of significance.						
13B		DISCRETIONARY POINTS (BY DISTRICT ONLY) (MAX.=1)								District Discretionary Point may be awarded to projects that demonstrate that the entity has maximized financial resources including assessments and utility rate structure.						
14		GRAND TOTAL RANKING POINTS														

* Applicants must certify local and other share contributions. Specify all funding sources to be utilized as local share at the time of application submittal

DISTRICT FIVE

OHIO PUBLIC WORKS COMMISSION

QUESTIONNAIRE and SCORING

METHODOLOGY

**Fiscal Year 2028/
Program Year 41**

**For Preparing an Application for a
State Capital Improvement Program and Local Transportation
Improvement Program Project**



• **OPWC Rep:** Ashley Ellrod
• **Phone:** 614-745-9076
• **Email:** Ashley.ellrod@pwc.ohio.gov

OPWC Liaison: Dennis Miller
Phone: 419-784-3882
Email: dmiller@mvp.org

Revised: April 15, 2025

Application Instructions

Public WorksWise Training

(Right click on the [Blue fields](#) and Choose Open Hyperlink)

The Commission's Salesforce based internal cloud platform, Public WorksWise, allows our customers to apply online for OPWC grant and loan funds, process disbursement requests to vendors, submit relevant project documentation and schedule information, and navigate loan repayments all in one place!

ONLINE TRAINING VIDEOS

Videos

[Clean Ohio Training for Applicants: HOW TO SUBMIT A CLEAN OHIO APPLICATION THROUGH WORKSWISE PORTAL](#)

[Infrastructure Training for Applicants: HOW TO SUBMIT AN INFRASTRUCTURE APPLICATION THROUGH THE WORKSWISE PORTAL](#)

[Disbursement Training Video](#)

Training Resources

[Training Materials](#)

OPWC guarantees each community/applicant one license to access WorksWise to apply for funding and request disbursements once funded. Additional requests for access are now being granted. To onboard new and existing applicants, you must provide the following information to the D-5 OPWC Program Representative, Ashley Ellrod, at Ashley.Ellrod@pwc.ohio.gov. Ashley can also answer questions about WorksWise.

- Your Full Name
- Subdivision Name
- Subdivision Code
- Address / Phone / Email
- Employer (if not employed with subdivision)
- Letter of Authorization form attached (if required, see below)

If you want access for another community other than the one with which you are employed (i.e., consulting firms), a Letter of Authorization will be required to be uploaded when you make the request to be set up for that community. Below is a link to the template that must be put on the subdivision's letter head, signed, and scanned in as a PDF. Please do not create or make your own version of this letter, the below template is the only format we will allow.

Link to [Letter of Authorization for WorksWise access to applicant's account](#) can be found at [WorksWise Subdivision Representation Permission Letter.pdf](#)

Supplemental Application Instructions

Application materials are available at [Round 41 Applications | mvpo](#)

Prerequisites for Project Consideration

Manner of submittal items to the **County Subcommittee**:

Electronic or Paper Application Submittal Instructions

- 1) Must be one-sided, 8.5" x 11".
- 2) No dividers or cover sheets (a summary sheet may be submitted with "other documentation").
- 3) No Binding. A binder clip, folder, punch-less binder (has a clamp that holds papers together) are OK. No staples.

Format of application:

- 1) All must be in whole dollars (no cents).
- 2) Cannot use all caps.
Page 4 of application must contain relevant information about project and not "see attached". If it will not fit in space provided, list what will fit and attach one supplement document to complete the information.
- 3) Page 3 must designate households or ADT ONLY for the direct area of the infrastructure. (Cannot count downstream or system users). Majority infrastructure type determines how project is scored when there are multiple components. ADT Traffic Counts are required within three years of application submittal with certified documentation.

Optional Electronic Application Submittal

Applicants may opt to submit applications in a pdf electronic file format on a CD, DVD or other electronic storage device.

OPWC Required Documents

- OPWC Six Page Application
- Authorizing Legislation
- CFO Certification of Local Funds and Loan Repayment Letter
- Engineer's Estimate and Useful Life Statement
- Cooperative Agreement (Multiple Jurisdictions)
- Farmland Preservation Review Letter

District 5 Required Documents

- A Self-Score Capital Improvements Questionnaire
- Priority Rating Sheet, FY28/PY41
- For Applicant under 5,000 in population include the Small Government Supplement and supporting documentation
- ADT Traffic Counts conducted within three years of the application submittal
- EPA Findings and Orders, EPA Safe Drinking Water Regulations Notice of Violation, EPA NPDES Permit Violations, EPA Consent Decree or Court Orders
- Documentation to support Functional Obsolescence Claim
- Documentation of Waterline Breaks, I and I Analysis, excessive corrosion, etc.
- Written Third Party Documentation supporting Job Creation/Retention Claims
- Auditor's Certificate
- Other items
 - a. Maps
 - b. Pictures
 - c. Summary Sheet
 - d. Letters supporting the project application.
 - e. Any other items deemed relevant to the project

Evaluation Questionnaire and Priority Rating Sheet

- 1) Each application to District 5 shall be rated using the District 5 Capital Improvements Project Questionnaire and Priority Rating Sheet as adopted by the District 5 Executive Committee.
- 2) For Villages and Township with populations less than 5,000 special attention is called to the potential eligibility for Small Government Funding consideration. The scoring for the Small Government Program is established and implemented by the Ohio Public Works Commission. This program has an additional set of Evaluation Methodology. Each applicant should familiarize themselves with this methodology when planning your project funding request. If your project is not selected for District Funding each applicant under 5,000 in population will be considered for selection as a potential Small Government Project.

Project Cost Overruns/Changes in Scope Procedure

- 1) The applicant will prepare an amended application including a revised budget, revised engineering estimate, and a detailed explanation of the change(s) requested.
- 2) The amendment is due to the District 5 Liaison thirty days in advance of the date of the scheduled District 5 Executive Committee Meeting.

Revolving Loan Prioritization

- 1) RLP funds are funds repaid from previous loans. The money can only be used for loans. No grants may be made with the funds.
- 2) The interest rate for RLP Loans is established by the Executive committee at zero percent per year for the useful life of the improvement.
- 3) RLP Loans will be offered to projects based on the ranking of projects on the SCIP Slate. Consideration will be given to projects in order of score based on initial grant or grant/loan request. until the RLP funds are expended.

**DISTRICT 5
CAPITAL IMPROVEMENT PROJECTS
QUESTIONNAIRE
FY28/PY41**

Name of Applicant: City of Huron

Project Title: Lincoln Avenue and Washington Avenue Improvements

The following questions are to be answered for each application submitted for State Issue II SCIP, LTIP and Loan Projects. Please provide specific information using the best documentation available to you. Justification of your responses to these questions will be required if your project is selected for funding, so please provide correct and accurate responses. **Villages and Townships under 5,000 in population should also complete the Small Government Criteria.**

1. What percentage of the project in repair A= 100%, replacement B= __%, expansion C= __%, and new D= __%? (Use dollar amounts of project to figure percentages and make sure the total equals one hundred(100) percent) A+B= __% C+D= __% **ORC Reference(s):164.06(B)(1); 164.14(E)(10)**

Repair/Replacement = Repair or Replacement of public facilities owned by the government (any subdivision of the state).

New/Expansion = Replacement of privately owned wells, septic systems, private water or wastewater systems, etc.

- 2a. Existing Physical Condition of Infrastructure **ORC Reference(s):164.06(B)(2);164.14(E)(9);164.14(E)(2); 164.14(E)(8)**

Rating Guidance for Physical Condition: The basic logic behind the **condition** category descriptions is: don't tell us how bad the infrastructure condition is - show us. If the infrastructure has failed in some way to the point that it needs replaced, the project should receive the highest points, if major components have failed, but it doesn't require replacement the project should receive fewer points and if it needs maintained it receives even fewer points.

Points	Category	Description	Examples
10	Failing	Infrastructure has reached a point where it requires replacement, reconstruction or reconfiguration to fulfill its purpose	Road/Bridge-Intersection Reconfiguration due to accident problem-Structural paving of 3.5" or greater of additional pavement - Pavement Widening to meet ODOT L&D Standards - Complete Pavement Reconstruction - Complete Bridge or Culvert replacement -Widening graded shoulder width to ODOT L&D Standard Water, San. Sewer/Storm-Water, Sewer, or Storm Line Replacement - Water or Sewer Plant Replacement -Replacement of a major component of a water and/or sewer treatment plant which would result in a failure in meeting WQ Standards -Project replaces a facility under EPA orders or where

			demand exceeds capacity or where a documented environmental hazard is present.
8	Poor	The condition is substandard and requires repair or restoration in order to return to the intended level of service and comply with current design standards. Infrastructure contains deficiency and is functioning at a diminished capacity.	Road -Multiple course of paving-Single course of paving with 25% base repair-Widening graded shoulder width to less than ODOT L&D Standard -Structural Culvert Lining -Bridge Deck Replacement Water, San. Sewer/Storm- Replacement of a component such as a control mechanism, pumps, hydrants, valves, filters, etc of a water or sewer plant – Project repairs a facility component ordered by a regulatory agency.
6	Fading	The condition requires reconditioning to continue to function as originally intended.	Road/Bridge- Single course of paving- Widening aggregate berm on existing graded shoulder width Water, San. Sewer/Storm- Sewer Lining Projects -Water tower painting -Repair of a tank to maintain structural integrity in existing water and sewer systems- Project repairs a facility component considered to be maintenance in nature.
4	Fair	The condition is average, not good or poor. The infrastructure is still functioning as originally intended. Minor deficiencies exist requiring repair to continue to function as originally intended and/or to meet current design standards	
2	Good	The condition is safe and suitable to purpose. Infrastructure is functioning as originally intended, but requires minor repairs and/or upgrades to meet current design standards	
0	Excellent	The condition is new or requires no repair. Or, no supporting documentation has been submitted	

2b. Age of Infrastructure **ORC Reference(s):164.06(B)(2)**

Life	20	30	50
Project Type	Road	Wastewater and Water Treatment	Bridge/Culvert, Sanitary Sewer, Water Supply, Storm Water, Solid Waste
Points			
0	0-4 Years	0-6 Years	0-10 Years
1	5-8 Years	7-12 Years	11-20 Years
2	9-12 Years	13-18 Years	21-30 Years
3	13-16 Years	19-24 Years	31-40 Years
4	17-20 Years	25-30 Years	41-50 Years
5	20+ Years	30+ Years	50+ Years

3. Health and Safety Rating: **ORC Reference(s):164.06(B)(4),164.14(E)(1); 164.14(E)(10)**

If the proposed project is not approved what category would best represent the impact on the general health and/or public safety?

ROADS

Extremely Critical: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Major Access Road.*

Critical: Resurfacing, Restoration and Rehabilitation (3R) of a Major Access Road.*

Major: Resurfacing, Restoration, Rehabilitation and Reconstruction (4R) of a Minor Access Road.*

Moderate: Resurfacing, Restoration and Rehabilitation (3R) of a Minor Access Road.*

Minimal: Preventative Maintenance of a Major Access Road.

No Impact: Preventative Maintenance of a Minor Access Road.

Projects that have a variety of work will be scored in the LOWEST category of work contained in the Construction Estimate.

Road/Street Classifications:

Major Access Road: Roads or streets that have a dual function of providing access to adjacent properties and providing through or connecting service between other roads.

Minor Access Road: Roads or streets that primarily provide access to adjacent properties without through continuity, such as cul-de-sacs or loop roads or streets.

Preventative Maintenance: Non Structural Pavement work such as chip sealing, cape sealing, micro-surfacing, crack sealing, etc.

*(3R) Resurfacing, Restoration and Rehabilitation - Improvements to existing roadways, which have as their main purpose, the restoration of the physical features (pavement, curb, guardrail, etc.) without altering the original design elements. (Surface and Intermediate layer Mill and Fills, overlays with less than or equal to 3.5" of additional pavement, etc....)

*(4R) Resurfacing, Restoration, Rehabilitation and Reconstruction - Much like 3R, except that 4R allows for the complete reconstruction of the roadway and alteration of certain design elements (i.e., lane widths, shoulder width, SSD, overlays with greater than 3.5" of additional pavement. etc.).

BRIDGES SUFFICIENCY RATING

Extremely Critical: 0-25, or a General Appraisal rating of 3 or less.

Critical: 27-50, or a General Appraisal rating of 4.

Major: 51-65 or a General Appraisal rating of 5 or 6.

Moderate: 66-80 or a General Appraisal rating of 7.

Minimal: 81-100 or a General Appraisal rating of more than 7.

No Impact: Bridge on a new roadway.

WASTEWATER TREATMENT PLANTS

Extremely Critical: Improvements required by the Environmental Protection Agency (EPA) in the form of a consent decree, finding and orders or court order, and Health Department Construction Ban.

Critical: Improvements required by the Environmental Protection Agency (EPA) in the form of NPDES permit requirements or Notice of Violations.

Major: Operational Improvements to Existing Plants. Replace deficient appurtenances. Update existing processes due to EPA recommendations.

Moderate: Increase capacity to meet current needs or update processes to improve effluent quality.

Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

WATER TREATMENT PLANT

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order.

Critical: Improvements to meet Environmental Protection Agency (EPA) Safe Drinking Water Regulations and/or Notice of Violations.

Major: Operational Improvements to Existing Plants. Replace deficient appurtenances. Update existing processes due to EPA recommendations.

Moderate: Increase capacity to meet current needs or update processes to improve water quality.

Minimal: New/Expansion project to meet a specific development proposal.

No Impact: New/Expansion to meet future or projected needs.

COMBINED SEWER SEPARATIONS (May be construction of either new storm or sanitary sewer as long as the result is two separate sewer systems.)

Extremely Critical: EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.

Critical: Separate, due to chronic backup or flooding in basements.

Major: Separate, due to documented water quality impairment, or due to EPA recommendations.

Moderate: Separate, due to specific development proposal within or upstream of the combined system area.

Minimal: Separate, to conform to current design standards.

No Impact: No positive health effect.

STORM SEWERS

Extremely Critical:	Improvements ordered by the Environmental Protection Agency (EPA) in the form of a consent decree, findings and orders or court order.
Critical:	Chronic flooding (structure damage) or improvements required by the Environmental Protection Agency (EPA) in the form of NPDES permit requirements or Notice of Violations.
Major:	Inadequate capacity (land damage).
Moderate:	Inadequate capacity with no associated damage.
Minimal:	New/Expansion to meet current needs.
No Impact:	New/Expansion to meet future or project needs.

CULVERTS (Can be scored as a Bridge Project as well as a Culvert)

Extremely Critical:	Structurally deficient or functionally obsolete. Deterioration has already caused a critical safety hazard to the public.
Critical:	Inadequate capacity with land damage and the existing or high probability of property damage.
Major:	Inadequate capacity (land damage).
Moderate:	Inadequate capacity with no associated damage.
Minimal:	New/Expansion to meet current needs.
No Impact:	New/Expansion to meet future or projected needs.

SANITARY SEWERS

Extremely Critical:	EPA orders in the form of a consent decree, findings and orders or court order. Health Department Construction Ban.
Critical:	Replace, due to chronic pipe failure, chronic backup or flooding in basements, sewer system overflows, and/or improvements required by the Environmental Protection Agency (EPA) in the form of NPDES permit requirements or Notice of Violations.
Major:	Replace, due to inadequate capacity or infiltration, or due to EPA recommendations.
Moderate:	Rehabilitate to increase capacity to meet current needs or to reduce inflow and infiltration.
Minimal:	New/Expansion project to meet a specific development proposal.
No Impact:	New/Expansion to meet future or projected needs.

SANITARY LIFT STATIONS AND FORCE MAINS

Extremely Critical:	Structurally deficient. Deterioration has already caused a safety/health hazard to
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the public, or; EPA orders in the form of a consent decree, findings and orders or court order.

- Critical:** Inadequate capacity with actual or a high probability of property damage; or improvements required by the Environmental Protection Agency (EPA) in the form of NPDES permit requirements.
- Major:** EPA recommendations, or; reduces a probable health and/or safety problem.
- Moderate:** Rehabilitate to increase capacity to meet current needs.
- Minimal:** New/Expansion to meet a specific development proposal.
- No Impact:** New/Expansion to meet future or projected needs.

WATER PUMP STATIONS

- Extremely Critical:** Structurally deficient. Deterioration has already caused a safety hazard to the public, or, EPA orders in the form of a consent decree, findings and orders or court order.
- Critical:** Inadequate capacity with the inability to maintain pressure required for fire flows.
- Major:** Replace due to inadequate capacity or EPA recommendations.
- Moderate:** Rehabilitate to increase capacity to meet current needs.
- Minimal:** New/Expansion to meet a specific development proposal.
- No Impact:** New/Expansion to meet future or projected needs.

WATER LINES/WATER TOWERS

- Extremely Critical:** Replace to solve low potable water pressure or excessive incidents of main breaks in project area.
- Critical:** Replacement/Rehabilitation due to structural deficiency such as excessive corrosion and/or safety upgrades, etc.
- Major:** Replace undersized water mains as part of an overall upgrade process. Replace water meters that have exceeded their useful life.
- Moderate:** Increase capacity to meet current needs. Spot repairs/recoating to restore moderate corrosion of water components.
- Minimal:** New/Expansion project to meet a specific development proposal.
- No Impact:** New/Expansion to meet future or projected needs.

OTHER

Extremely Critical: There is a present health and/or safety threat.

Critical: The project will provide immediate health and/or safety benefit.

Major: The project will reduce a probable health and/or safety problem.

Moderate: The project will delay a health and/or safety problem.

Minimal: A possible future health and/or safety problem mitigation.

No Impact: No health and/or safety effect.

NOTE: Combined projects that can be rated in more than one subset may be rated in the other category at the discretion of the District 5 Executive Committee. In general, the majority of the cost or scope of the project shall determine the category under which the project will be scored.

(Submittals without supporting documentation will receive 0 Points for this question.)

Extremely Critical ____, Critical ____, Major X, Moderate ____, Minimal ____, No Impact ____. Explain your answer.

(Additional narrative, charts and/or pictures should be attached to questionnaire)

4. Identify the amount of local funds that will be used on the project as a percentage of the total project cost. **ORC Reference 164.06(B)(6); ORC 164.06(B)(7); ORC 164.06(B)(3); ORC 164.14(E)(4)**

A.) Amount of Local Funds = \$ 1,040,000

B.) Total Project Cost = \$ 1,440,000

RATIO OF LOCAL FUNDS DIVIDED by TOTAL PROJECT COSTS (A÷B)= 72 %

Note: Local funds should be considered funds derived from the applicant budget or loans funds to be paid back through local budget, assessments, rates or tax revenues collected by the applicant.

5. Identify the amount of other funding sources to be used on the project, excluding SCIP or LTIP Funds, as a percentage of the total project cost. **ORC Reference(s): 164.06(B)(7); 164.14(E)(4)**

Grants ____% Gifts ____%, Contributions ____%

Other ____% (explain) _____, Total ____%

Note: Grant funds and other revenues not contributed or collected through taxes by the applicant should be considered other funds. The Scope of Work for each Funding Source must be the same.

6. Total Amount of SCIP and Loan Funding Requested- An Applicant can request a grant per the categories below for points as indicated on the Priority Rating Sheet. If the Applicant is including a loan request equal to, but not exceeding 50% of the OPWC funding amounts listed below, there will be no point penalty. If loan funds requested are more than 50%, points as listed in the Priority Rating Sheet will apply. **ORC Reference(s): 164.14(E)(10); 164.06(B)(5)**

Points (Weight x2)	SCIP Grant or Loan Only	SCIP Grant/Loan Combination	LTIP
-9	\$600,001 and over	\$925,001 and over	\$500,001 and over
-8	\$500,001 to \$600,000	\$750,001 to \$925,000	\$400,001 to \$500,000
0	\$400,001 to \$500,000	\$600,001 to \$750,000	\$275,001 to \$400,000
8	\$325,001 to \$400,000	\$487,501 to \$600,000	\$200,001 to \$275,000
9	\$175,001 to \$325,000	\$262,501 to \$487,500	\$150,001 to \$200,000
10	\$175,000 or less	\$262,500 or less	\$150,000 or less

There are times when the District spends all of the grant money and has loan money remaining. When this happens, the district makes a loan offer in the amount of the requested grant to the communities that were not funded. The offers are made in the order of scoring. We need to know if you are not successful in obtaining grant dollars for your project if you would be interested in loan money:

YES X NO _____

(This will only be considered if you are not funded with grant money and there is remaining loan money.) **Please note: if you answer “no” you will not be contacted, only if you answer “yes” will an offer be made in the event that there is loan money remaining.**

7. If the proposed project is funded, will its completion directly result in the creation of permanent full-time equivalent (FTE) jobs (FTE jobs shall be defined as 36 hours/week) ? Yes ____ No X. If yes, how many jobs within eighteen months? ____ Will the completed project retain jobs that would otherwise be permanently lost? Yes ____ No X. If yes, how many jobs ____ **will be created/retained** within 18 months **following the completion of the improvements?**

ORC Reference(s): 164.14(E)(3);164.14(E)(10)

(Supporting documentation in the form of letter from affected industrial or commercial enterprises that specify full time equivalent jobs that will be retained or created directly by the installation or improvement of Public infrastructure. Additional items such as; 1) newspaper articles or other media news accounts, 2) public meeting minutes, and/or 3) a letter from the County Economic Development Director or State of Ohio Economic Development Professional that alludes to the requirement for the infrastructure improvement to support the business. Submittals without supporting documentation will receive 0 points for this question.)

8. What is the total number of existing users that will directly benefit from the proposed project if completed? _____ (Use households served, traffic counts, etc. and explain the basis by which you arrived at your number.) **ORC Reference 164.14(E)(7); 164.06(B)(10)**

9. Economic Distress Criteria **ORC Reference 164.06(B)(8)**

What is the Local Median Household Income as a percentage of the District Median Household Income? 109.73 %. Please utilize the Economic Distress Scoring Criteria based on ACS 2023 Data provided in Exhibit A.

10. Readiness to Proceed Criteria **ORC Reference 164.06(B)(9); ORC 164.14(E)(5)**

Please categorize the status of planning and design elements for the project.

- _____ Plans have not begun yet (0 Points)
X Preliminary Engineering Complete (1 Point)
_____ Final Design Complete (2 Points)

11. Base Score Total for Questions 1-10= _____
12. County Subcommittee Priority Points= _____
(25-20-15 Points for each of the SCIP and LTIP Project Categories)

13. DISCRETIONARY POINTS (BY DISTRICT COMMITTEE ONLY)

- 13a. A **District Discretionary Point** may be awarded to projects that demonstrate significant Area-wide, County, or Community Impact. (Include documentation to support the claim of significance)
(Maximum of 1 Point at the discretion of the District Executive Committee) _____
ORC Reference 164.14(E)(7)
- 13b. A **District Discretionary Point** may be awarded to projects that demonstrate that the entity has maximized local financial resources including assessments. Provide a Fund Status Report and/or the water and sanitary waste utility rate structures are at least 2.5% of area median household income for combined systems and 1.5% of the area median household income for water and sanitary only systems. Please provide rate ordinances for water and sanitary sewer to be considered for discretionary points. (Maximum of 1 Point at the discretion of the District 5 Executive Committee) _____ **ORC Reference 164.06(B)(3)**
14. **Grand Total of Points** _____
15. Is subdivision's population less than 5,000 Yes No X If yes, continue. You may want to design your project per Small Government Project Evaluation Criteria, released for the current OPWC Round to assist in evaluating your project for potential Small Government Funding. The Small Government Criteria is available on the OPWC website at [Small Government](#).

16. **OHIO PUBLIC WORKS COMMISSION SMALL GOVERNMENT PROGRAM GUIDELINES**

All projects that are sponsored by a subdivision with a population of 5,000 or less, and not earning enough points for District Funding from SCIP or LTIP Funds, are then rated using the Small Government Program Rating Criteria for the corresponding funding round. In order to be rated the entity must submit the Small Government Supplement and their required budgets with their application.

Only infrastructure that is village- or township- owned is eligible for assistance. The following policies have been adopted by the Small Government Commission:

- District Integrating Committees may submit up to nine (9) applications for consideration by the Commission. All 9 must be ranked.
- Grants are limited to \$500,000. Any assistance above that amount must be in the form of a loan.
- Grants for new or expanded infrastructure cannot exceed 50% of the project estimate.

- The Commission may deny funding for water and sewer systems that are deemed to be more cost-effective if regionalized.
- If a water or sewer project is determined to be affordable, the project will be offered a loan rather than a grant. Pay special attention to the **Water & Wastewater Affordability Supplemental and the Small Government Water & Wastewater Affordability Calculation Worksheet**. Both are available on the Small Government Program Tab at [Small Government](#)
- Should there be more projects that meet the “annual score” than there is funding, the tie breaker is those projects which scored highest under Health & Safety, with the second tie breaker being Condition. If multiple projects have equivalent Health & Safety and Condition scores they are arranged according to the amount of assistance from low to high. Once the funded projects are announced, “contingency projects” may be funded from project under-runs by continuing down the approved project list.
- Supplemental assistance is not provided to projects previously funded by the Commission.
- Applicants have 30 days from receipt of application by OPWC without exception to provide additional documentation to make the application more competitive under the Small Government criteria. Applications will be scored after the 30-day period has expired. The applicants for each District's two (2) contingency projects will have the same 30-day period to submit supplemental information but these applications will not be scored unless necessary to do so. **It is each applicant's responsibility for determining the need for supplemental material. The applicant will not be asked for or notified of missing information unless the Commission has changed the project type and it affects the documentation required. Important information may include, but is not limited to: age of infrastructure, traffic counts or utility users, median income information, user rates ordinances, and the Auditor's Certificate of Estimated Revenues or documentation from the Auditor of State that subdivision is in a state of fiscal emergency.**

If you desire to have your FY28/PY41 project considered for Small Government Funding please download the Small Government Evaluation Criteria applicable to FY28/PY41 by accessing the OPWC Website at [Small Government](#). Please follow the Small Government Evaluation Criteria and include supporting documentation to receive points. Specifically, include the Auditor's Certification of funds for your entity and documentation supporting the age of the infrastructure.

Please complete the Small Government Evaluation Criteria and attach all required supporting documentation and attach it to the District 5 Questionnaire for FY28/PY41.

Date: August 27, 2026

Signature: Michelle Carpenter

Title: Client Representative

Address: 2282 Levis Commons Blvd, Perrysburg, OH 43551

Phone: 567-200-4504

FAX: _____

Email: michelle.carpenter@ohm-advisors.com

Exhibit A District 5 Economic Distress Factor (Median Household Income (MHI) & Population)

District 5 will use ACS 2024 data below to score criteria #7 of the Scoring Methodology.

Information is listed for each county, municipality and township. The Median Household Income (MHI) for each entity was divide by the District 5 Mean MHI to produce an Economic Distress Factor.

District 5 then assigned points as follows: for each entity having an Economic Distress Factor of 80% or less a score of 2 is awarded; for entities with an Economic Distress Score of 80.1% to 100.0% 1 point was awarded; for entities in excess of 100.1% a score of 0 was awarded.

Ohio		\$71,389			
County	Jurisdiction	MHI	Updated 2/26/2026	Distress	
Williams	Montpelier village	\$41,269	3,942	57.81%	2 Points
Williams	Pioneer village	\$44,671	1,429	62.57%	
Paulding	Scott village	\$44,712	242	62.63%	
Wood	Bowling Green city	\$45,154	30,808	63.25%	
Williams	Edgerton village	\$45,216	1,881	63.34%	
Paulding	Oakwood village	\$46,172	546	64.68%	
Ottawa	Oak Harbor village	\$46,211	2,821	64.73%	
Paulding	Broughton village	\$46,818	116	65.58%	
Wood	Bairdstown village	\$46,875	115	65.66%	
Sandusky	Fremont city	\$47,024	15,930	65.87%	
Wood	Custar village	\$48,393	178	67.79%	
Williams	Madison township(Remainder of)	\$49,000	889	68.64%	
Fulton	Fayette village	\$49,539	1,305	69.39%	
Ottawa	Erie township	\$50,046	1,147	70.10%	
Erie	Sandusky city	\$50,139	25,095	70.23%	
Sandusky	Clyde city	\$50,574	6,294	70.84%	
Fulton	Lyons village	\$50,625	602	70.91%	
Henry	Holgate village	\$50,690	1,061	71.01%	
Sandusky	Townsend township	\$52,128	1,523	73.02%	
Henry	McClure village	\$52,500	700	73.54%	
Williams	Bryan city	\$52,865	8,729	74.05%	
Paulding	Paulding village	\$53,750	3,555	75.29%	
Erie	Bellevue city	\$53,875	8,249	75.47%	
Sandusky	Bellevue city	\$53,875	8,249	75.47%	
Wood	Fostoria city	\$54,151	13,046	75.85%	
Erie	Castalia village	\$55,455	774	77.68%	
Wood	Walbridge village	\$55,469	3,011	77.70%	
Wood	Portage village	\$56,316	398	78.89%	
Paulding	Paulding township(Remainder of)	\$56,649	981	79.35%	
Paulding	Harrison township(Remainder of)	\$57,460	697	80.49%	
Paulding	Antwerp village	\$58,036	1,676	81.30%	
Sandusky	Burgoon village	\$59,375	183	83.17%	
Wood	North Baltimore village	\$60,396	3,369	84.60%	
Wood	Tontogany village	\$60,547	387	84.81%	
Wood	Weston village	\$60,714	1,455	85.05%	
Henry	Marion township(Remainder of)	\$60,833	701	85.21%	
Ottawa	Port Clinton city	\$60,909	6,025	85.32%	
Paulding	Auglaize township	\$61,020	1,332	85.48%	
Williams	Williams County	\$61,048	37,102	85.51%	

Defiance	Defiance city	\$61,439	17,066	86.06%	1 Point
Sandusky	Riley township	\$61,806	1,214	86.58%	
Ottawa	Clay Center village	\$61,875	262	86.67%	
Sandusky	Sandusky County	\$62,295	58,547	87.26%	
Henry	Hamler village	\$62,917	600	88.13%	
Defiance	Hicksville village	\$63,088	3,431	88.37%	
Wood	Bloomdale village	\$63,221	665	88.56%	
Fulton	Delta village	\$63,293	3,316	88.66%	
Wood	Jackson township(Remainder of)	\$63,333	482	88.72%	
Wood	Milton Center village	\$63,438	137	88.86%	
Paulding	Payne village	\$63,438	1,192	88.86%	
Henry	Deshler village	\$63,750	1,588	89.30%	
Ottawa	Put-in-Bay village	\$63,750	154	89.30%	
Henry	Harrison township(Remainder of)	\$63,929	962	89.55%	
Fulton	Chesterfield township	\$63,973	938	89.61%	
Wood	Bradner village	\$64,286	971	90.05%	
Fulton	Swan Creek township(Remainder of)	\$64,363	5,677	90.16%	
Fulton	Wauseon city	\$64,477	7,568	90.32%	
Sandusky	Lindsey village	\$65,000	457	91.05%	
Sandusky	Helena village	\$65,139	211	91.25%	
Ottawa	Bay township	\$65,375	1,142	91.58%	
Ottawa	Genoa village	\$65,550	2,232	91.82%	
Henry	Malinta village	\$65,625	236	91.93%	
Williams	Mill Creek township	\$66,067	752	92.55%	
Erie	Berlin township(Remainder of)	\$66,250	2,799	92.80%	
Fulton	Royalton township(Remainder of)	\$66,367	913	92.97%	
Wood	Perry township(Remainder of)	\$66,582	1,437	93.27%	
Wood	Risingsun village	\$66,705	541	93.44%	
Williams	West Unity village	\$66,759	1,763	93.51%	
Henry	Florida village	\$66,944	215	93.77%	
Williams	Pulaski township	\$66,959	2,446	93.79%	
Williams	Superior township	\$67,222	1,286	94.16%	
Wood	Cygnets village	\$67,446	543	94.48%	
Paulding	Paulding County	\$67,731	18,806	94.88%	
Ottawa	Put-in-Bay township(Remainder of)	\$67,759	659	94.92%	
Fulton	Swanton village	\$68,299	3,897	95.67%	
Sandusky	Green Creek township	\$68,622	3,389	96.12%	
Wood	Jerry City village	\$68,750	454	96.30%	
Defiance	Noble township(Remainder of)	\$68,811	2,140	96.39%	
Sandusky	Green Springs village	\$69,531	1,233	97.40%	
Paulding	Jackson township(Remainder of)	\$69,634	834	97.54%	
Wood	Weston township(Remainder of)	\$69,643	669	97.55%	
Erie	Vermilion city	\$69,701	10,659	97.64%	
Wood	Rossford city	\$71,199	6,299	99.73%	
Fulton	Franklin township	\$71,750	695	100.51%	
Sandusky	Rice township	\$71,823	1,143	100.61%	
Paulding	Grover Hill village	\$71,944	382	100.78%	
Erie	Erie County	\$71,993	75,622	100.85%	

Wood	Liberty township(Remainder of)	\$72,153	1,565	101.07%
Ottawa	Danbury township(Remainder of)	\$72,433	4,059	101.46%
Henry	Liberty township(Remainder of)	\$72,513	1,260	101.57%
Williams	Stryker village	\$72,569	1,259	101.65%
Fulton	Archbold village	\$72,631	4,516	101.74%
Wood	Troy township(Remainder of)	\$72,829	3,088	102.02%
Fulton	Fulton County	\$72,864	42,713	102.07%
Wood	Lake township(Remainder of)	\$72,936	6,956	102.17%
Defiance	Defiance County	\$73,064	38,286	102.35%
Wood	Wayne village	\$73,125	841	102.43%
Erie	Vermilion township	\$73,407	4,857	102.83%
Wood	Plain township	\$73,594	1,625	103.09%
Williams	Jefferson township(Remainder of)	\$73,598	1,772	103.09%
Wood	Perrysburg township	\$73,988	13,571	103.64%
Wood	Wood County	\$74,216	132,248	103.96%
Williams	Edon village	\$74,219	796	103.96%
Paulding	Haviland village	\$74,500	160	104.36%
Ottawa	Carroll township	\$74,625	2,117	104.53%
Defiance	Ney village	\$74,821	303	104.81%
Sandusky	Gibsonburg village	\$75,278	2,452	105.45%
Ottawa	Ottawa County	\$76,101	40,364	106.60%
Sandusky	Scott township	\$76,250	1,333	106.81%
Paulding	Washington township	\$76,250	663	106.81%
Wood	Grand Rapids village	\$76,250	925	106.81%
Paulding	Cecil village	\$76,250	146	106.81%
Henry	Napoleon city	\$76,639	8,862	107.35%
Erie	Perkins township	\$76,659	12,390	107.38%
Defiance	Tiffin township	\$76,786	1,586	107.56%
Williams	Florence township(Remainder of)	\$76,862	1,073	107.67%
Williams	Bridgewater township	\$77,143	1,434	108.06%
Wood	Northwood city	\$77,268	5,160	108.24%
Paulding	Crane township(Remainder of)	\$77,591	1,107	108.69%
Henry	Liberty Center village	\$77,917	1,108	109.14%
Sandusky	Ballville township	\$78,330	6,042	109.72%
Erie	Huron city	\$78,333	6,922	109.73%
Fulton	Gorham township(Remainder of)	\$78,526	863	110.00%
Ottawa	Rocky Ridge village	\$78,906	312	110.53%
Paulding	Brown township(Remainder of)	\$79,490	1,145	111.35%
Erie	Bay View village	\$79,792	608	111.77%
Defiance	Delaware township(Remainder of)	\$79,934	1,228	111.97%
Henry	Henry County	\$80,099	27,662	112.20%
Henry	Washington township(Remainder of)	\$80,169	1,847	112.30%
Sandusky	York township	\$80,385	2,479	112.60%
Wood	Millbury village	\$80,833	1,193	113.23%
Defiance	Defiance township(Remainder of)	\$80,921	1,727	113.35%
Sandusky	Woodville township(Remainder of)	\$80,929	1,297	113.36%
Defiance	Highland township	\$81,711	2,284	114.46%
Wood	Portage township(Remainder of)	\$81,889	1,060	114.71%

0 Points

Fulton	Clinton township(Remainder of)	\$81,920	2,062	114.75%
Sandusky	Madison township(Remainder of)	\$82,163	1,135	115.09%
Williams	Holiday City village	\$82,500	48	115.56%
Sandusky	Sandusky township	\$82,796	3,551	115.98%
Erie	Kelleys Island village	\$82,917	256	116.15%
Defiance	Hicksville township(Remainder of)	\$82,955	1,441	116.20%
Sandusky	Woodville village	\$83,000	2,006	116.26%
Henry	Ridgeville township	\$83,654	1,096	117.18%
Defiance	Farmer township	\$83,906	892	117.53%
Wood	Hoytville village	\$84,167	220	117.90%
Defiance	Sherwood village	\$84,167	802	117.90%
Fulton	Metamora village	\$84,219	566	117.97%
Defiance	Adams township	\$84,290	884	118.07%
Ottawa	Elmore village	\$84,554	1,370	118.44%
Sandusky	Elmore village	\$84,554	1,370	118.44%
Erie	Margaretta township(Remainder of)	\$84,939	4,258	118.98%
Ottawa	Portage township	\$85,325	1,217	119.52%
Ottawa	Salem township(Remainder of)	\$85,347	2,490	119.55%
Wood	Grand Rapids township(Remainder of)	\$85,833	661	120.23%
Fulton	Pike township(Remainder of)	\$86,623	1,733	121.34%
Henry	Damascus township(Remainder of)	\$87,346	1,083	122.35%
Williams	Blakeslee village	\$87,500	104	122.57%
Henry	Pleasant township(Remainder of)	\$87,678	820	122.82%
Wood	Henry township(Remainder of)	\$87,910	711	123.14%
Wood	Bloom township(Remainder of)	\$87,969	960	123.22%
Wood	Pemberville village	\$88,269	1,326	123.65%
Defiance	Washington township(Remainder of)	\$88,355	1,225	123.77%
Paulding	Carryall township(Remainder of)	\$88,730	1,334	124.29%
Williams	Center township	\$89,205	2,928	124.96%
Williams	Brady township(Remainder of)	\$89,362	858	125.18%
Paulding	Latty village	\$90,000	165	126.07%
Paulding	Emerald township(Remainder of)	\$90,566	765	126.86%
Wood	Luckey village	\$90,795	1,009	127.18%
Henry	Richfield township	\$91,477	635	128.14%
Paulding	Blue Creek township(Remainder of)	\$91,893	438	128.72%
Defiance	Mark township	\$91,938	902	128.78%
Fulton	German township(Remainder of)	\$92,087	2,060	128.99%
Williams	Springfield township(Remainder of)	\$92,327	1,789	129.33%
Henry	Napoleon township(Remainder of)	\$92,355	1,441	129.37%
Ottawa	Catawba Island township	\$92,438	3,711	129.48%
Paulding	Melrose village	\$93,269	233	130.65%
Erie	Berlin Heights village	\$93,417	651	130.86%
Erie	Groton township	\$93,843	1,379	131.45%
Wood	Montgomery township(Remainder of)	\$95,690	1,804	134.04%
Sandusky	Jackson township(Remainder of)	\$95,778	1,293	134.16%
Sandusky	Washington township(Remainder of)	\$96,110	1,781	134.63%
Ottawa	Marblehead village	\$96,250	865	134.82%
Henry	Monroe township(Remainder of)	\$96,429	847	135.08%

Henry	New Bavaria village	\$96,458	86	135.12%
Williams	St. Joseph township(Remainder of)	\$97,727	785	136.89%
Erie	Milan village	\$97,973	1,371	137.24%
Wood	West Millgrove village	\$98,333	131	137.74%
Fulton	Fulton township(Remainder of)	\$98,550	1,534	138.05%
Wood	Freedom township(Remainder of)	\$99,328	1,318	139.14%
Erie	Milan township(Remainder of)	\$99,330	2,583	139.14%
Fulton	Dover township	\$99,583	1,621	139.49%
Ottawa	Harris township(Remainder of)	\$101,190	1,540	141.74%
Ottawa	Clay township(Remainder of)	\$102,454	2,593	143.52%
Paulding	Latty township(Remainder of)	\$103,125	596	144.46%
Williams	Northwest township	\$105,060	1,139	147.17%
Wood	Webster township	\$105,179	1,230	147.33%
Defiance	Milford township	\$105,795	1,120	148.20%
Erie	Huron township(Remainder of)	\$107,729	3,802	150.90%
Wood	Center township	\$108,056	1,140	151.36%
Wood	Haskins village	\$108,828	1,245	152.44%
Fulton	York township(Remainder of)	\$111,018	1,731	155.51%
Erie	Florence township	\$111,048	2,470	155.55%
Wood	Perrysburg city	\$111,643	25,041	156.39%
Henry	Flatrock township(Remainder of)	\$112,175	948	157.13%
Paulding	Benton township(Remainder of)	\$112,255	641	157.24%
Henry	Bartlow township(Remainder of)	\$113,702	599	159.27%
Ottawa	Allen township(Remainder of)	\$115,694	3,511	162.06%
Wood	Milton township(Remalnder of)	\$119,444	614	167.31%
Henry	Freedom township	\$123,958	967	173.64%
Ottawa	Benton township(Remainder of)	\$124,615	2,137	174.56%
Erie	Oxford township	\$126,458	1,140	177.14%
Wood	Middleton township(Remainder of)	\$129,944	4,366	182.02%
Fulton	Amboy township(Remainder of)	\$136,085	1,312	190.62%
Wood	Washington township(Remainder of)	\$136,970	1,477	191.86%
Defiance	Richland township(Remainder of)	\$154,738	1,255	216.75%